



Dear **EMPLOYER NAME**,

You are receiving this letter because your employee, **CONSTITUENT NAME**, is interested in participating in the “Take Your Legislator to Work Campaign” hosted by Michigan Developmental Disabilities Council by inviting their legislator to job shadow them at their place of employment.

The campaign will raise awareness about the importance of community-integrated employment for people with disabilities in Michigan. Inspired by National Disability Employment Awareness Month (October), the campaign highlights the advantages of community-based employment for individuals with disabilities. This Campaign is an excellent opportunity for legislators to see how people with disabilities strengthen the workforce in a community-integrated setting. It will also show your commitment in hiring individuals with disabilities

We are asking you to please consider participating in this campaign and allowing **CONSTITUENT NAME** to invite their legislator to job shadow them at your business. The job shadow portion of the campaign will take at least an hour to hour and half, and the date and time selected will be agreed upon in advance.

A closing ceremony for participants is planned for October in Lansing. You will be asked to attend and participate in a panel discussion on how the visit went. Below you will find information on what to expect during the visit.

During the Visit Legislators will:

- Job shadow your employee and tour the workplace.
- Meet the employer and some of your employee’s co-workers.
- Discuss with your employee why their community-integrated job is important to them.

Employers will receive a Certificate of Appreciation from DD Council for their participation. **To RSVP your business’ participation in our campaign please inform your employee of your consent and Meredith Smith by **July 28th**.** Meredith may also be contacted for more information at 517-284-7295 or smithm10@michigan.gov.

Thank you,