FIVE-YEAR LOGIC MODEL RESOURCE

Guidance for developing a Five-Year Logic Model for the 2022-2026 State Plan

This resource provides an overview of logic models including the basic components, examples of what elements can be entered under each component and resources for additional information.

ACL/AoD/OIDD Five Year State Plan requirement/guidance:

Develop a 5 year logic model that presents the logical connections between DD Council activities and desired DD Council outcomes.

The logic model should reflect an understanding of the relationships among the resources a DD Council has to operate, the strategies/activities the DD Council plans to implement, and the outputs and outcomes the DD Council expects to achieve.

What is a logic model?

➢ A diagram (and words) that shows key relationships among program elements.
➢ A diagram that shows a direct relationship between inputs/resources, activities, outputs and impact.
➢ A diagram that helps people clearly see "what the DD Council does" versus "what the DD Council is trying to achieve?
➢ A diagram that shows the links in a chain of reasoning ("what causes what")

Logic model basic components include:

1) Process Components

Inputs = resources the Council uses to support activities.
Resources are what a Council needs to operate the program. E.g., human, financial organizational and community resources. E.g., funds, staff, technology.
"What must this program have to operate well?"

Activities/strategies = Methods (processes, tools, events) for providing the program. What the program does with the inputs/resources to fulfill its mission. E.g., training, outreach, advocacy, technology, events, actions. *"What must we do to achieve our intended result?"*

Outputs = Service or product units produced by the program. The direct products of program activities. E.g., people trained, people served, policies improved. *"How many people participated, were trained etc. How many and over what period?"*

2) Outcome Components

Short-term outcomes = Initial changes in individuals, the community, or organizational conditions that occur as a result of the program over 1 to 3 years. E.g., behavior, knowledge, skills, status and level of functioning. *"What difference is your program making?" "What are people with DD and their families learning/experiencing?"*

Long term outcomes/Intermediate outcomes = Expected impact on the audience's behavior because of the initiative. Action regarding behaviors, norms, practice, decision making, policies, social action etc. as a result of the program over 3 to 5 years. *"Now that knowledge is gained, training was provided or policies improved, what is the outcome?" "What is happening differently because of Council program activities?"*

Impact = Includes changes in organizations and systems and reflects overall 5-year goal. Ensure there is a direct correlation between achieving the Council's five year goals and the outcomes and ultimate impact on the issues, environment and/or status for people with DD and their families. *"For each of the specific activities you have planned to do, what impact do you expect to achieve in your community?"*

There are various logic model diagrams that can be used. See below for a basic version with examples under each component of what is needed.
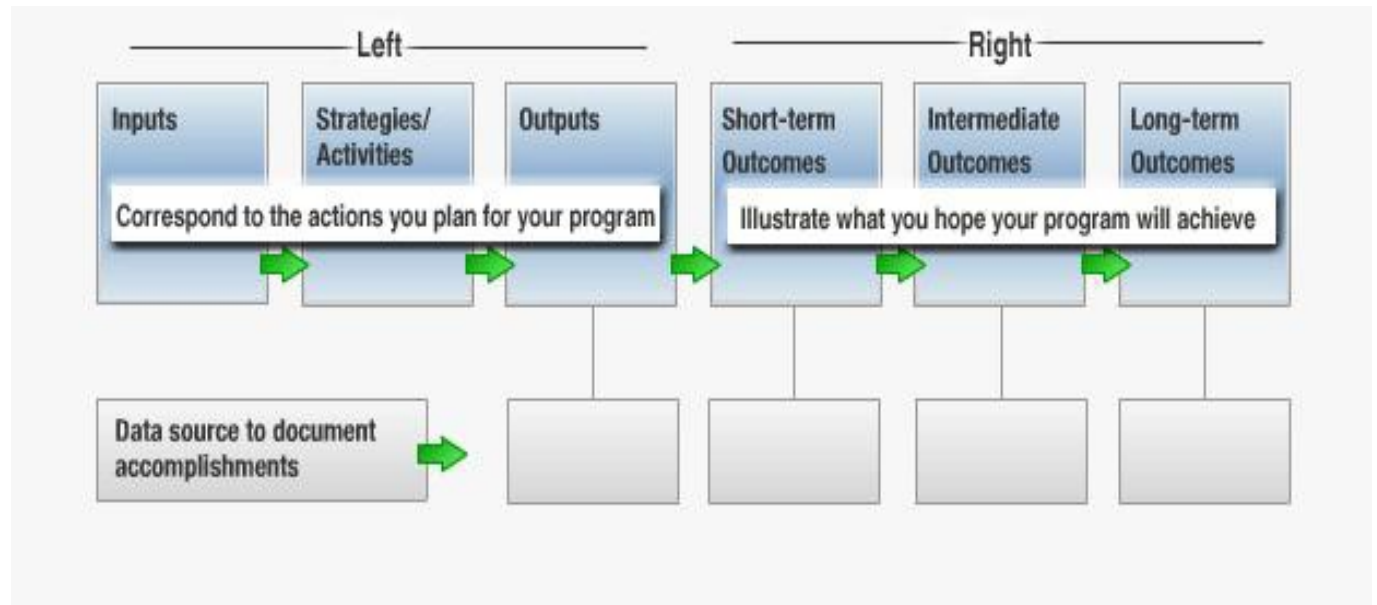
INPUTS → ACTIVITIES → OUTPUTS → OUTCOMES → IMPACT

INPUTS	ACTIVITIES	OUTPUTS	OUTCOMES	IMPACT
Funding from OIDD Other funding from State (if applicable) DD Council staff DD Council members DD Network Partners Plans and goals Reporting and data systems Websites Technology Equipment and supplies DD Act OIDD Guidance Other inputs/resources specific to your State/Territory that will support the Council's work.	Activities/strategies Outreach/Training Technical Assistance Supporting and Educating Communities Interagency Collaboration Coordination with Related Councils, Committees and Programs Barrier Elimination Systems Design and Redesign Coalition Development and Citizen Participation Informing Policymakers Demonstration of New Approaches to Services and Supports Other Activities	Number of people trained Number of policies created or improved Number of special reports created Number of family members active in systems advocacy Number of people with DD on cross disability and culturally diverse coalitions etc.	Intended outcomes or specific changes that are a direct result of the activities **Example:** *Short-term 1-3 years* People with DD have an increased knowledge and skills to advocate for themselves and others. *Long-term 3-5 years* Increase in the number of self-advocates engaged in systems change activities such as testifying on public policy on issues important to them and their communities.	The overall purpose of the goal's impact. Includes changes in organizations and systems and reflects overall 5-year goal **Example:** Communities are more inclusive and meet the needs of people with DD and their families by supporting policies important to everyone including people with DD.

Template version of the example above.

DD Council Planned Work		DD Council Intended Results			
Inputs/Resources	Activities strategies	Outputs	Short Term Outcomes	Long-term Outcomes	Impact

Another template example:

Here is another view of a logic model diagram that includes additional blocks to cover the same information as above. The bottom row can be used to track data and progress on the activities and outcomes.

Frequently asked questions and answers regarding the Logic Model.

Q: Will DD Council's be provided a standard 5-Year State Plan logic model template?

A: No, each DD Council can determine the format for its logic model.

Q: Does the logic model have to fit one page?

A: No, but keep in mind that this is a logic model that represents the overall 5-Year State Plan.

Q: Can we develop other logic models (1 year, each goal/objective, etc.)

A: Yes! DD Councils are encouraged to do so as they support DD Councils with monitoring and evaluation.

Q: When is the logic model due?

A: The logic model will be uploaded in the ACL Reporting System along with the 5-Year State Plan.

Things to keep in mind.

➢ The logic model illustrates the presumed effects of implementing the activities/strategies described in the 5-year plan.

➢ When choosing activities/strategies, think about what short-term and then long-term outcomes you expect to achieve as indicators of the progress made by your program toward its desired results.

➢ For strong outcomes, ensure that your DD Council has the resources necessary to complete the proposed activities and that the activities are directly tied to the anticipated/expected outcomes.

➢ To ensure their usefulness as planning tools, periodically review and compare the 5-year plan, logic model, and work plan, especially when writing your annual work plan(s). For more information, see Linking the 5-year plan, logic model and annual work plan.

Additional logic model resources

HHS Logic Model Tip Sheet

Centers for Disease Control – Program and Performance Evaluation Office

University of Wisconsin – Madison, Program Development and Evaluation

Kellogg Foundation – Logic Model Development Guide

Arizona – Community Health Worker Evaluation Toolkit

If you have State/Territory specific questions about logic models, contact ITACC staff for more information.