

# TECHNICAL ASSISTANCE SUPPORTS, NEXT STEPS & EVALUATIONS





**AIDDD**  
Administration on Intellectual and  
Developmental Disabilities

**iTACC**  
Information and Technical  
Assistance Center for Councils  
on Developmental Disabilities

**NACDD**  
National Association of Councils  
on Developmental Disabilities

**National Association of Councils  
on Developmental Disabilities**

- Non-profit, non-partisan, membership-based organization.
- Services are provided through membership dues and other funds.
- Awarded a 5-year contract for **TA** services by AIDD.

**Information and Technical  
Assistance Center for Councils on  
Developmental Disabilities**

- **TA** services are provided to all DD Councils regardless of membership in NACDD.
- Services provided through the **TA** contract are free of charge.

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The difference between NACDD and ITACC.

NACDD is a non-profit, non-partisan membership based organization

*The role of NACDD is to --*

*To advocate for the national public policy agenda*

*To advocate for DD Councils' appropriations in Congress*

*To convene DD Councils for leadership and development training*

NACDD was awarded a 5-year contract for TA services by AIDD.

NACDD services are provided through membership dues and other funds.

TA services are provided to all DD Councils regardless of membership in NACDD

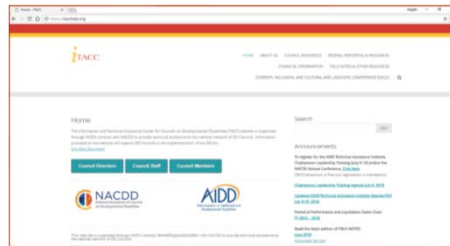
TA services provided through the TA contract are free of charge to all DD Councils.

We will now talk more about the services provided by NACDD and ITACC.

## TWO WEBSITES FILLED WITH INFORMATION



[Nacdd.org](http://Nacdd.org)



[Itacchelp.org](http://Itacchelp.org)

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## JOIN | ENGAGE | SHARE

### NACDD LIST SERVES

[Nacdd@nacdd.simplelists.com](mailto:Nacdd@nacdd.simplelists.com)

[Civic\\_engagement@nacdd.simplelists.com](mailto:Civic_engagement@nacdd.simplelists.com)

[Public\\_policy@nacdd.simplelists.com](mailto:Public_policy@nacdd.simplelists.com)

[execs@nacdd.simplelists.com](mailto:execs@nacdd.simplelists.com)

[minallot@nacdd.simplelists.com](mailto:minallot@nacdd.simplelists.com)



### ITACC LIST SERV

[itacc@nacdd.simplists.com](mailto:itacc@nacdd.simplists.com)

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Don't forget about the listserv archive. Have you ever wondered if a topic has ever been addressed on an NACDD list serve? Here's how to check the list serve archives for information before you post a new request for information. List serve posts are captured by year, beginning with 2014. Click on the link to the archive list you want to view. There is a search feature for the archives, simply type in the topic (you may want to perform multiple searches). For more information simply email me or look for the July edition of Field Notes where all live links to the archives will be listed with instructions.

## RAPID RESPONSE & MORE...

Visit About Us/TA Services and requests page – [Itacchelp.org](https://itacchelp.org)

- **RAPID RESPONSE** - provides DD Council members, staff and Executive Directors access to information, TA and training resources quickly. (Within 48 hours of receiving the request)
- **TARGETED TA** - On-site visits upon request and approval
- **HIGH QUALITY TRAININGS** - webinars, in-person & teleconference
- **INFORMATION DISSEMINATION** - Topics that improve Council operations, performance and outcomes

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For more information about TA requests, including on-site technical assistance, visit the About Us/TA services and requests webpage <https://itacchelp.org/about-us/ta-faqs/>

# FIELD NOTES: E-MONTHLY NEWSLETTER

COMPLIANCE CORNER

WEBSITE UPDATES

DICLC

DD ACT EDUCATION

UPCOMING EVENTS

QUARTERLY NCI "DATA NUGGETS"

DD COUNCIL HIGHLIGHT

**NACDD** **ITACC**

**FIELD NOTES**  
JUNE 2018 | ISSUE 44

[View as Webpage](#)

In this edition you will find important resources around voting and legislative advocacy, a "Data Highlight" on Guardianship, Annual Conference and Technical Assistance Institute reminders and more...

Questions/comments or to submit content for consideration, contact  
Angela Castillo-Epps or call 202-506-5813, ext. 100  
[ACCESSIBLE VERSION](#)

**COMPLIANCE CORNER**

2019 AIDD/ITACC Technical Assistance Institute

## TRAINING AND EDUCATION

- NEW Executive Director Orientation
- Chairperson Leadership Training





## ANNUAL CONFERENCE & TAI

### **NACDD Annual Conference**

- *Each year DD Councils gather to network, learn and share best practices and hear from national experts on important trending issues.*

### **Technical Assistance Institute**

- *In collaboration with AIDD, the TAI provides up-to-date information for DD Council members and staff on Council operations, performance and initiatives.*

2019 AIDD/ITACC Technical Assistance Institute



## FISCAL TA NEEDS WORK GROUP

### PURPOSE:

- Identify and prioritize fiscal operation needs for DD Councils that could be addressed through the TA contract
- Work group is represented by a wide variety of DD Council Network volunteers
- First meeting: **July 23, 2019; 2:00 – 3:00 p.m. Eastern**



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The purpose of the work group is to identify and prioritize areas of need related to fiscal operations for DD Councils that could be addressed through the technical assistance contract. DD Council Network members from a wide variety of Councils volunteered to serve on this work group – they are: John Cimino, VA, JoAnn Toomey and Yadira Vasquez, NC, Wanda Willis and Lynette Porter, TN  
Lisa Eaves, GA, Aziz Aladin, WA, Janinna Hendricks, IL, Robin Shipp, OH, Stefanie Lancaster, DE, Beth Swedeen, WI, Alison Whyte, DC, Vicky Davidson, MO, Shannon Buller, WY, Brooke Lovelace, IA,



# **2022-2026 STATE PLAN DEVELOPMENT**

Developing a Planning Timeline and Upcoming Technical Assistance



## **STATE PLAN DEVELOPMENT TIMELINE**

**2022-2026 State Plan due AUGUST 15, 2021**

- **Best practice to have developed or be in the process of developing a planning timeline**
- **Process can take 12-18 months or longer (depending on Council and resources)**
- **Assign roles to avoid duplication of tasks**
- **Sample timeline for consideration is in your program and on the [itacchelp.org](http://itacchelp.org) website/5-Year State Plan page**

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Depending on the structure and resources of each Council, it can take approximately 12-18 months, or longer to develop a new 5-Year State Plan. A sample timeframe for consideration is available in your program and on the [itacchelp.org](http://itacchelp.org) website on the 5-Year State plan page. It may be helpful to expand on each activity listed in the sample and breakdown the tasks by assigning Council staff, members or committees. Assignments may clarify roles and reduce duplication of tasks. Don't forget the listserv! There have already been multiple posts about public input surveys which you can access by using the archive I mentioned earlier. Contact me directly for more information on the surveys submitted by Councils.

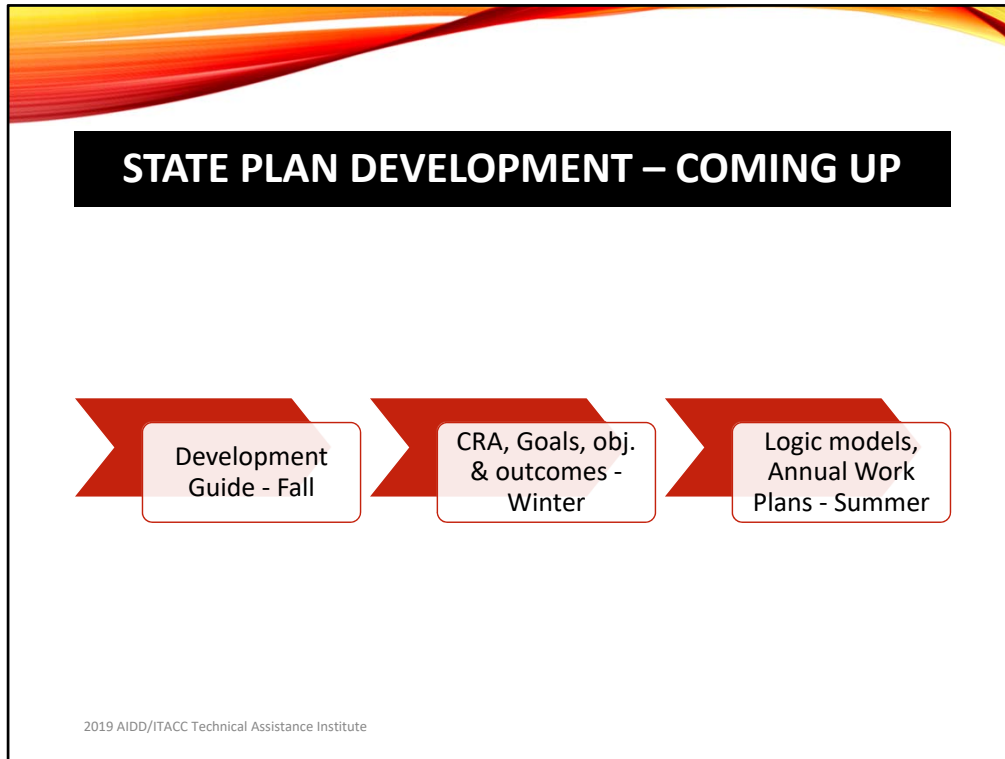
## STATE PLAN DEVELOPMENT



**NATIONAL DATA SETS WEBINAR:  
August 6, 2019  
2:00 – 3:30 p.m. Eastern Time  
Registration is open!  
Registration link is on the home page of  
[itacchelp.org](http://itacchelp.org)**

2019 AIDD/ITACC Technical Assistance Institute

Polled DD Councils in April Field Notes regarding data to support Comprehensive Review and Analysis and the majority of Councils wanted information on data sets by August. Please save this date and be sure to share it with staff.



The State plan development guide will be updated and released in the fall. So be on the lookout. Guidance on the CRA, goal and objective development and expected outcomes will be covered over the winter months. Guidance on developing logic models and annual work plans etc. will be addressed over the summer. To keep on top of these upcoming state plan technical assistance opportunities, be sure that all staff subscribe to the itacc listserv as this is where all information regarding technical and operational information is shared. You can subscribe on the home page of the [itacchelp.org](http://itacchelp.org) website.



## TECHNICAL ASSISTANCE INSTITUTE FOLLOW-UP

- Post TAI webinar opportunities on topics presented at the TAI will be developed and planned for late August/September.
- Many TAI materials are **NOW** posted on the [ITACChelp.org](http://ITACChelp.org)/"Other Resources" page. Any additional items will be posted within 2 weeks.

2019 AIDD/ITACC Technical Assistance Institute

The TAI planning committee recommended follow-up webinars on topics presented during the institute. We have collected information over the past 2 days about what attendees wanted more information about – ITACC staff will use the comments to design content for follow-up webinars and will plan the webinars for late August/September .

## TECHNICAL ASSISTANCE – COUNCIL CONSORTIUM



Purpose: Council staff will learn from **each other** on similar state plan activities and initiatives.

**Targeted Disparity**  
**(access for people who are Latino(a)(x) or Hispanic)**  
**August 20, 2019 at 3pm Eastern**  
**1-800-832-0736; passcode 8587424#**

2019 AIDD/iTACC Technical Assistance Institute

The Project Advisory Committee designed the consortium to be more of a discussion for everyone as opposed to a “presentation” topics – Join the next Council Consortium on Targeted Disparity, August 20, 2019 at 3pm Eastern.

## 2019 TECHNICAL ASSISTANCE ANNUAL EVALUATION

### **Outcome Based Evaluation of TA Services and Supports**

*Collects your feedback on webinars, resources, trainings and more...*

- Did you have an increase in your knowledge/skills?
- Are you planning to use the information learned in your work?
- **NEW** this year, “How did you use the information?”

***This assessment is for everyone!***

**RELEASE DATE: LATE SEPTEMBER 2019**

2019 AIDD/ITACC Technical Assistance Institute

Our technical assistance plan seeks to improve training and technical assistance activities to increase the knowledge, skills, and abilities of members of the DD Council Network. Every year we conduct an evaluation of TA services and supports. We, your TA, is evaluated based on our outcomes, just like as all DD Councils. The evaluation will collect your feedback on webinars, resources and trainings on a variety of TA topics (fiscal, SA, DICLC, operations, Field Notes etc.) For 2019, we will also collect feedback on exactly HOW you used the information gained. This evaluation is crucial to our reporting to AIDD and we need and appreciate your participation. Look for the 2019 TA Annual Evaluation in late September.



## TECHNICAL ASSISTANCE NEEDS ASSESSMENT

### ELECTRONIC

- Fill out NOW electronically or on your phone
- <https://nacdd.typeform.com/to/vsrVVv>
- Contact NACDD/ITACC staff for support

### PAPER

- Available in paper format
- Registration table
- Contact NACDD/ITACC staff for support.

***This assessment is for everyone!***

**DEADLINE: JULY 23rd**

2019 AIDD/ITACC Technical Assistance Institute

The Needs Assessment is designed for us to plan TA activities and budget for those activities in our technical assistance contract. Expelling the myth: this survey is not just for executive directors. It is for everyone and we need to hear from all of you. More than one person from the same Council can answer this survey. If you need assistance, we are here to help. Please let us know as there are plenty of NACDD/ITACC staff who can support participants in filling out this vital information. DEADLINE – JULY 23<sup>RD</sup>.




## TECHNICAL ASSISTANCE NEEDS ASSESSMENT

### **MAIN CATEGORIES**

- **FISCAL**
- **STATE PLAN ITEMS**
- **PROGRAM PERFORMANCE REPORT**
- **COUNCIL MEMBERSHIP**
- **DSA and other operations**

2019 AIDD/ITACC Technical Assistance Institute



**TECHNICAL ASSISTANCE INSTITUTE  
EVALUATION**

<b>ELECTRONIC</b>	<b>PAPER</b>
<ul style="list-style-type: none"><li>• Fill out NOW electronically or on your phone</li><li>• <a href="http://bit.ly/2LhFx9o">http://bit.ly/2LhFx9o</a></li><li>• Contact NACDD/ITACC staff for support</li></ul>	<ul style="list-style-type: none"><li>• Available in paper format.</li><li>• Contact NACDD/ITACC staff for support</li></ul>

***We need your input!***  
**DEADLINE: JULY 23rd**

2019 AIDD/ITACC Technical Assistance Institute

AGAIN – IF YOU ARE IN NEED OF ASSISTANCE- WE ARE HERE TO HELP JULY 23<sup>RD</sup>



## ITACC STAFF & CONTACT INFO.

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