



Notable Rapid Response Questions from May 2021

Funding

Are DD Network partners (P&A's and UCEDD's) subject to match requirements if they receive Council funds?

Yes. DD Network partners that are implementing state plan activities for the Council are subject to match requirements the same as any other sub-recipient. [Match requirements](#) (page 23 of the updated fiscal guide) apply to the project or activity and these requirements are not set aside based on their role as a P&A or UCEDD.

Can we pay for Council members to travel to meetings and trainings?

It depends. The DD Act supports reimbursement based on Council policy for supporting Council members for reasonable and necessary expenses for attending Council meetings and performing Council duties. Councils may also support member and staff travel to authorized training and technical assistance activities, in-service training, and leadership development activities such as the OIDD Technical Assistance Institute, the NACDD Conference, the Disability Policy Seminar. Council members should not participate in Council funded training and leadership development activities.

We received a grant application that included a request to use funds to purchase technology as part of their project work – is that okay?

If the cost is necessary for the federally funded project or activity, this could be allowable as a "participant support cost". We recommend the Council objectively evaluate whether the costs are necessary for participants to be involved in the project and not merely "nice" for the Council to provide. Determine how the Council (or grantee) will handle a situation where a piece of technology or an internet "hot spot" resources was provided, and a person did not participate in the project, or the technology and/or resource was stolen or lost.

State plan development 2022-2026

Do Council members develop the annual work plan or is that a staff function?

Each Council approaches work plan development a bit differently. However, developing the work plan is typically a staff activity. The information and guidance from Council members is used to determine

what they want to see in Years 1, 2, 3, 4, and 5. After staff draft the work plans, the Council (or a committee of the Council) reviews and approves the work plans for submission with the 5-year plan. The 5-year plan is approved by the full Council.