



Notable Rapid Response Questions from June 2021

Funding

If we have a policy that we provide stipends for Council members who are not employed or must forfeit wages from other employment to attend meetings and perform other assigned duties, is that an administrative cost?

Yes, stipends are administrative (or general management) costs. We recommend Councils review their policy annually in conjunction with budget development to ensure the amount of stipend supports (in terms of dollar amount and number of meetings or committee meetings) align with what the Council can afford.

For example, if a Council policy indicates stipends will be made available for all Council and Committee meetings, but based on past usage by Council members, the budget can only support stipends for Council meetings, there may need to be an adjustment to the policy.

State plan development 2022-2026

When we list the council membership in the new state plan, do we list members with expired terms and who have not been replaced?

Yes. If a member with an expired term is continuing to serve until a replacement is named, list their name, and provide the date of their term. If you have a member with an expired term that is NOT continuing to serve, you will insert the word "VACANT" because there is no one filling that membership category.

Are we to submit one logic model or can we submit a more detailed logic model (by goal or objective)?

For state plan review purposes, the Council should develop and submit one overall 5-year state plan logic model. Councils can develop and use more detailed logic models for internal and evaluation purposes.

Where do we send our state plan assurances?

Councils will keep their signed state plan assurances on file at the Council office. Please keep an electronic copy of the assurances as well. You will be asked to confirm you have obtained signed assurances when you submit your plan online.

Program Performance Report

What is the difference between Systems Change Measures 1 and 2?

SC 1 is an output measure – this would be a number that reflects Council system change efforts to include staff member efforts as well as sub-grantee efforts. There are a series of sub-outcome measures to report numbers of efforts on specific efforts.

SC 2 is an outcome measure – these measures reflect efforts that resulted in something being improved or implemented.

Both measures are reflected in numbers, however, the SC 2 outcome measures are tied to results (short term, intermediate term, and long-term outcomes) and support the Council to reflect the results of the system change effort.