



The Stevens Amendment and DD Councils

November 2023

Background

Former Senator Ted Stevens once said that taxpayers "ought to be informed [about] how much money comes from federal sources in any program, project, or grant activity."

The purpose of the Stevens Amendment is to ensure transparency and accountability in federal spending.

Text of the amendment

When issuing statements, press releases, requests for proposals, bid solicitations and other documents describing projects or programs funded in whole or in part with Federal money, all non-federal entities receiving Federal funds, shall clearly state—

(1) the percentage of the total costs of the program or project which will be financed with Federal money.

(2) the dollar amount of Federal funds for the project or program; and

(3) percentage and dollar amount of the total costs of the project or program that will be financed by non-governmental sources.

The general statement form:

The [project/publication/program/website, etc.] [is/was] supported by the [federal sub-agency] of the [federal agency] as part of an award totaling \$[insert your current grant award total amount here] with \$ amount, and % financed from non-governmental sources.

Example of the statement with 100% federal funding.

The [program/project] is supported by the Administration for Community Living (ACL), U.S. Department of Health and Human Services (HHS) as part of a financial assistance award totaling \$1,287,864.00 with

This information is intended for Council staff. Reading grade level: 10.0

Information and Technical Assistance Center for Councils on Developmental Disabilities (ITACC) Contract #75P00121C00067

100% funding by ACL/HHS. The contents are those of the author(s) and do not necessarily represent the official views of, nor an endorsement, by ACL/HHS, or the U.S. Government.

Example of the statement with other funding sources included.

The [program/project] is supported by the Administration for Community Living (ACL), U.S. Department of Health and Human Services (HHS) as part of a financial assistance award totaling \$1,120,136.00 with 83 percent funded by ACL/HHS and \$222,000.00 and 17 percent funded by non-federal-government source(s). The contents are those of the author(s) and do not necessarily represent the official views of, nor an endorsement, by ACL/HHS, or the U.S. Government.

Notes:

Use the current funding amount in the acknowledgment statement.

“Non-governmental sources” means any funding source other than the Federal Government.

Requirement

DD Councils are required to acknowledge federal funding when publicly communicating about projects or programs funded through HHS federal financial assistance.

The statement is required when describing projects or programs funded in whole or in part with ACL funding.

Below is a list of documents, products, publications that require the Stevens Amendment notice:

Note: this list is not inclusive of all documents, products, or publications.

- Bids for solicitations
- Blogs
- Brochures
- Case Studies
- Curricula developed by the program or project.
- Email blasts (not individual emails)
- Issue briefs
- Manual
- Peer reviewed journal publications
- Poster presentations at scholarly meetings
- Presentations at meetings
- Press releases
- Promotional materials (fliers, advertisements)
- Requests for proposals (supplemental and continuation proposals)
- Resource guides
- Statements about the program or project

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- Toolkits
- Visual presentations (e.g., power point)
- Vlogs
- Websites

Example statements (examples shown reflect 100% federal funding).

Requests for Proposals/Bid Solicitations example

This solicitation is supported by the Administration for Community Living of the Department of Health and Human Services as part of an award totaling \$1,500,000, 100% from federal funding.

Statements, Press Releases, Flyers, and related Documents (to include Brochures, issue briefs, manuals, toolkits, power point training presentation, websites, etc.)

The [program or product] is supported by the Administration for Community Living of the Department of Health and Human Services as part of an award totaling \$1,500,000 with 100% from federal funding.

Social Media Posts

For program funding details, please visit <https://xxxxxxxxxx>

You can use a hyperlink to a Stevens Amendment statement posted to your website.

For more information see: <https://acl.gov/grants/managing-grant>