

## Calendar for Federal Reports: What is Due and When?

**State Plan Amendment** – A major change of a 5-year goal that alters the intent of the original goal and 45-day public comment period has been met.

**State Plan Update** – Minor grammatical changes to 5-year goals and other components of the plan such as objectives, annual work plans, council staff and member rosters, and a projected budget for the following fiscal year.

What is due?	When is it due?	Notes
2022-2026 State plan revisions	August 15, 2022	Responses to comments and requested revisions, updates to FFY 2022 and FFY 2023 Annual Work plans, staff, and member roster updates, FFY 2023 projected Council budget, and other updates. Complete the <a href="#">Council State plan revisions tracking form</a> and email to your assigned program specialist.
Program Performance Report for FFY 2022	January 1, 2023	A reporting of activities, outcomes, and impact for October 1, 2021, through September 30, 2022.
FFY 2024 and FFY 2025 Annual Work plans	August 15, 2023	<b>ALL</b> Councils will submit annual work plans for FFY 24 and FFY 25.
State Plan Updates	August 15, 2023	Updates staff, and member rosters, FFY 2024 projected Council budget, and other updates.
State Plan Amendments	August 15, 2023	Only for Councils with changes to goals and met the 45-day public comment period.
Public Health Workforce Report	October 31, 2023	For Councils that accepted public health workforce funding. Report on the use of funds from March 1, 2022 through September 30, 2023.
Program Performance Report for FFY 2023	December 30, 2023	A reporting of activities, outcomes, and impact for October 1, 2022, through September 30, 2023.
Sexual Orientation and Gender Identity (SOGI) Report	December 30, 2023	Report aggregate data for FFY 2023.
CDC COVID-19 Report for Councils that received a No Cost Extension	December 31, 2023	A reporting of activities from April 1, 2021, through September 30, 2023 (build on

What is due?	When is it due?	Notes
		data previously submitted for a cumulative report).
State Plan Amendments <i>(Verity will open May 28, 2024)</i>	<b>June 21, 2024</b>	Only for Councils with changes to goals and met the 45-day public comment period.
State Plan Updates <i>(Verity will open May 28, 2024)</i>	<b>June 21, 2024</b>	Updates to staff, and member rosters, FFY 2025 projected Council budget, and other updates.
FFY 2025 Annual Work Plan UPDATES <i>(Verity will open July 18, 2024)</i>	<b>August 15, 2024</b>	Updates to the 2025 work plan (key activities, expected outputs and outcomes, data and evaluation, projected performance targets).
FFY 2026 Annual Work plan <i>(Verity will open July 18, 2024)</i>	<b>August 15, 2024</b>	<b>ALL</b> Councils will develop and submit an annual work plan for FFY 26.
Public Health Workforce Report (PHWF)	October 31, 2024	For Councils that accepted public health workforce funding. Report on the use of funds from March 1, 2022 through September 30, 2024 (two-year period, cumulative report).
Program Performance Report for FFY 2024	To be determined	A reporting of activities, outcomes, and impact for October 1, 2023, through September 30, 2024.
Sexual Orientation and Gender Identity (SOGI) Report	December 30, 2024	Report aggregate data for FFY 2024.
State Plan Amendments	To be determined	Only for Councils with changes to goals and met the 45-day public comment period.
Program Performance Report for FFY 2025	To be determined	A reporting of activities, outcomes, and impact for October 1, 2024, through September 30, 2025; includes 4-year overview.
State plan updates	To be determined	Updates to FFY 2026 Annual work plan, staff, and member rosters, FFY 2026 projected Council budget, and other updates.
2027–2031 State Plan	August 15, 2026	NEW Plan DUE
Program Performance Report for FFY 2026	December 30, 2026	Final PPR to report activities, outcomes, and impact for October 1, 2025, through September 30, 2026; includes 5-year goal outcome analysis.

Note: Information included in this document is subject to change.

Revised 5/12/2023; Revised 8/18/2023; Revised 1/9/2024; Revised 3/8/2024, Revised 5/10/2024, Revised 8/7/2024. Revised 9/27/2024.