



Peer 2 Peer – October 2024

Data Reporting Observations – Reflections from the FFY 2023 PPRs

ITACC staff reviewed the FFY 2023 Program Performance Reports for trends in data reporting. Below are some observations from the review.

Demographic Data Reporting Observations (by goal)

1. No data reported.
 - a. No information was provided in the evaluation results section about why 100% of the participants did not answer race/ethnicity, gender, or geographic area questions.
2. Data for individuals with DD and family members of people with DD was the only data entered. This data typically matched the total number of participants under each objective, then all objectives added together.
 - a. This section is to reflect race/ethnicity, gender, geography and category of people answering the questions.
 - b. No information was included in the evaluation results section or about the rate of “do not prefer to answer”.
3. Reported race/ethnicity information but did not report urban/rural.
 - a. No information was provided in the evaluation results section if there were no rural or urban areas in the state/territory.
 - b. No information in the evaluation section about the lack of data and why.

IFA output, outcome data, consumer satisfaction data observations

1. Reported zero for the number of participants but reported outcome measure data.
 - a. Outcome data comes from participants’ answers to surveys.
2. Reported numbers for outcome measures but reported zero respondents.
 - a. Outcome measure data comes from people who attended your event and responded (answered) to a survey question.

3. The number of output respondents is larger than the number of participants.
 - a. Are you missing some data for participants? Or over-reporting respondents?
4. Added all participants together to get the total respondent number.
 - a. When the respondent number equals the participant number, this means 100% of participants completed a survey.
5. The Respondent number is different for each measure (it should be the same as the output respondent number).
6. Incorrect math when calculating the percentage for measures 2.1 and 2.2
 - a. divide the number of people who answered the outcome measure question by the number of people who responded to the survey
7. Reported sub-outcome data but no outcome measure (IFA 2.1, 2.2) data was reported.
8. Reported data for people satisfied with a project or activity but reported zero respondents.
9. Reported total number of people satisfied with a project or activity (IFA 3) but no data for people with I/DD and no data for family members.
 - a. This is specific to people with DD and family members who participated.
10. Reported 100% of participants for each category throughout the report as satisfied with the project activity.

Systems Change Output and Outcome Data Observations

1. When reporting, Councils are asked to indicate whether an objective is addressing system change. When this box is checked, System Change effort information and data is expected.
2. Reported zeros for system change efforts in the data section but provided robust narrative that included information that could be reflected in the data section.
3. Reported SC 1.1 policies and procedures changed, but no information about what policy or procedure was changed and who it affected was provided in the narrative.
4. Reported data for creating promising and best practices but there was no information in the narrative about the practice. Same for supporting promising and best practices.
5. Reported data for SC 1.4 for objectives that are not systems change efforts.
 - a. This data point is for training and education AS PART of a systems change effort rather than a place to capture numbers of other people trained for other objectives that are not part of a systems change effort.
6. Reporting big numbers that are not a training and education effort.
 - a. Often, these are “awareness” related activity numbers based on information in the narrative.

7. Not consistently reporting data for SC 1.5
 - a. Should be reporting the # of SC ACTIVITIES with other organizations.
8. Nothing reported for 2.1 and 2.2, but reported data for 2.1.1, 2.1.2, 2.1.3, and 2.1.4.
 - a. 2.1 is the sum of sub-measures 2.1.1 and 2.1.3
 - b. 2.2 is the sum of sub-measures 2.1.2 and 2.1.4
9. Reported data for 2.1 and 2.2 – numbers reported, but data for 2.1.1, 2.1.2, 2.1.3, and 2.1.4 do not add up to the data provided.
 - a. Check the math! See #8 for details.
10. Overall, a common issue is there is no information about what was created, improved, or supported and who it will affect as an outcome of the SC effort.

Reading Level 11.1

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